

Auditing without record means that there will not be a record of the audit (transcript or otherwise) or attendance in the course. If you need to provide proof of the audit, you should apply to become an audit (with record) student through the Admissions Office.

Application Process and Deadlines

- Only completed applications will be considered. You must provide all requested information on this form prior to submission to the Registrar's Office by email, mail, or in person. You must also pay the \$35 fee.
- Applications must be received prior to the add/drop deadline of the semester you are seeking to attend. Applications to audit without record are accepted on a first-come, first serve basis so submitting applications in advance of the term is encouraged. If you do not receive approval for the course you desire, you may either select another course or your fee can be refunded.
- Your application **MUST** be approved by the Registrar's Office **before** you may attend class. Approval and denial will be communicated to you via email a few days before the term start. Please note that admittance into a course is based on seat availability, and preference is given to degree-seeking students.
- If you are seeking to audit a DMin course, please submit the DMin audit without record application.

Applicant Information

Name: _____ DenSem ID (if applicable): _____

Address: _____ City: _____ State: _____ Zip Code: _____

Email (*required): _____ Phone: (____) _____

- Have you ever been charged with or convicted of a crime? (*NOT minor traffic violations*): Yes No
 Have you ever been accused or charged with unethical behavior or immoral conduct? Yes No
 Have you ever been accused or charged with sexual misconduct? Yes No
 Have you ever been charged with a DUI or had your driver's license revoked? Yes No
 Please provide all relevant information explaining the circumstance if you answered "yes" to any of the above questions:

Eligibility Requirements

Only individuals who meet the following criteria are eligible to be considered for an audit without record course. **Individuals currently enrolled as a student (degree-seeking or non-degree seeking) with Denver Seminary are NOT eligible to audit a course without record.** If you do meet any eligibility requirements, you may still audit with record by applying as an audit student through the Admissions Office (admissions@denverseminary.edu).

Please indicate which category applies to you and provide the additional information requested below:

- | <u>Qualifying Criteria (select one)</u> | <u>Additional Information</u> |
|--|--|
| <input type="checkbox"/> Denver Seminary graduate | Degree earned, year of graduation: _____ |
| <input type="checkbox"/> Mentor of a current student | Name of student/mentee: _____ |
| <input type="checkbox"/> Mentor of a spouse of a student | Name of mentee & their spouse: _____ |
| <input type="checkbox"/> Spouse of a currently enrolled student | Spouse/student name: _____ |
| <input type="checkbox"/> Full-time employee of Denver Seminary | Name of employee: _____ |
| <input type="checkbox"/> Spouse/child of full-time DenSem employee | Name of employee: _____ |
| <input type="checkbox"/> Donor | |
| <input type="checkbox"/> Board member | |
| <input type="checkbox"/> 65+ years of age | Birthdate: _____ |
| <input type="checkbox"/> Christian worker employed full-time by a non-profit Christian organization (limit: one audit/academic year) | |
| Name of organization: _____ Your job title: _____ | |
| Supervisor's name: _____ Supervisor's email: _____ | |
| Supervisor's signature (<i>to certify full-time work w/ organization</i>): _____ | |

Limitations

- Applicants are limited to auditing two courses per academic year. Applicants who are eligible to audit based on their status as a full-time employee at a Christian non-profit are limited to one course per year.
- As an auditor, you are attending to listen, participate in classroom discussions, and engage in the course however you choose. You are not required to take tests or complete course requirements/assignments.
- Applicants who are not Denver Seminary alumni will receive a semester-long membership to the library by request only. Please note that this membership allows you to check out up to 5 items at a time— including up to 2 reserves during the semester in which you are auditing a course.
- Not all classes allow for auditors, including all online asynchronous course (section code .X). At this time, the following courses are also not available for audit: CHP 650, CHP 651, CHP 775, CO 507, CO 510, CO 511, CO 526, CO 539, CO 570, CO 589, CO 602, and CO 615.

Course Requested (Please fill out ALL fields below)

Course Number: _____ Course Section: _____ Semester/Term: _____

Course Title: _____ Instructor: _____

NAE Statement of Faith

All Denver Seminary students, faculty, staff, and auditors are required to affirm their acceptance of the following statement of faith adopted by the National Association of Evangelicals.

- 1) We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- 2) We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Ghost.
- 3) We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- 4) We believe that for the salvation of lost and sinful people, regeneration by the Holy Spirit is absolutely essential.
- 5) We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- 6) We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.
- 7) We believe in the spiritual unity of believers in our Lord Jesus Christ.

I have read and agree with the doctrinal statement printed above. I agree to abide by the guidelines and standards for Christian conduct as published in the academic catalog and the student handbook. I further acknowledge that I have read and understand the limitations and application process involved in auditing without record. I certify all information disclosed on this form to be true.

Applications should be sent to the Registrar's Office by mail, email, or in-person, along with the \$35.00 course audit fee. Applications received without the \$35.00 fee will not be processed. Please contact the Business Office to make this payment at 303-762-6891 or student.accounts@denverseminary.edu.

Signature: _____ Date: _____

(signature required)

For Office	Date Received: _____	App Saved to Registrar Folder: _____	Charged: _____
Use Only	Approved _____	Denied _____	Moodle Requested: _____
	Processed by: _____	Applicant/Instructor Notified: _____	Date: _____