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Registrar's Office: ph. 303-357-5845, 6399 S. Santa Fe Dr. Littleton, CO. 80120, [registrar@denverseminary.edu](mailto:registrar@denverseminary.edu), fax: 303-783-3122

Doctor of Ministry students wishing to complete an individualized study must fill out this individualized study syllabus template, and it must be approved by their supervising instructor.

- This completed course syllabus is due with the submission of the DMin Individualized Study Request Form to the Registrar's Office.
- Every individualized study is different. How you define your goals, assignment(s) and resources will depend on your anticipated outcome.

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Doctor of Ministry Program  
EL1290 Individualized Study Syllabus  
Instructor of Record: [name]

Semester: [Session-Year]  
Student: [Name, ID#]

[When your professor-of-record reviews your syllabus for approval that person may provide additional feedback on your assignments and readings.]

**Course Description:** [In this section provide 1) an overview of what you intend to do and 2) the purpose it will serve. Most individualized studies will focus on narrowing the thesis topic and/or beginning the biblical/theological and/or literature review chapter(s) of the doctoral thesis. If your individualized study will not address one of these goals, indicate briefly how it will contribute to or influence development of your thesis topic. *Appropriate length for this section is 4-8 sentences.*]

**Assignments:** [Define your course assignment(s). Most individualized studies will result in a final paper fulfilling the requirement to write 35-40 pages for three semester hours, 30-35 pages for two semester hours, or 25-30 pages for one semester hour. This can be a draft of a thesis chapter(s) or other paper contributing to development of the thesis topic and material. If you choose to break this into multiple assignments, include an explanation of the benefit of such a configuration. Explain what the assignment(s) will address and accomplish. Students conducting a project during an individualized study should also describe the basic components and purpose of the project in addition to explaining the resulting paper. *Appropriate length for this section is 4-8 sentences or sufficient to clearly define the assignment(s) that will be submitted and/or reported on to the professor of record.*]

**Due Date(s):** [Provide the date(s) the assignment(s) will be submitted to the Professor of Record. The final due date must be on or before the semester-end date.]

**Readings:** [Using bibliography formatting plus a final parenthetical page count (e.g., "(474 pages)") for each entry, list the readings that will fulfill the individualized study reading requirement (3,000 pages for three semester hours; 2,000 pages for two semester hours; 1,000 pages for one semester hour).

[The following Writing Guidelines and Integrative Paper sections will appear in all individualized study syllabi.]

**DMIN WRITING GUIDELINES:** All papers written for the Doctor of Ministry Program must conform to the current edition of *A Manual for Writers of Research Papers, Theses, and Dissertations* by Kate L. Turabian.