

## Prerequisite Override Request

Registrar's Office: ph. 303-357-5845, 6399 S. Santa Fe Dr. Littleton, CO. 80120, [registrar@denverseminary.edu](mailto:registrar@denverseminary.edu), fax: 303-783-3122

A prerequisite override form is required when a student wishes to register for a course that has pre/co-requisite(s) which the student has not fulfilled. Approval to register a student for a course without the pre/co-requisite(s) listed in the academic catalog requires department head approval for the override.

- This prerequisite override form must be submitted by the student along with an add/drop form.

### Student Information

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Semester: \_\_\_\_\_ Year: \_\_\_\_\_

### Course to be Registered:

| Course Code | Course Section | Course Title | Credit Hrs | Audit (Yes/No) |
|-------------|----------------|--------------|------------|----------------|
|             |                |              |            |                |

### Registering for the Above Course Requires Bypassing the Following Pre/Co-Requisite(s):

List Pre/Co-Requisite Courses: \_\_\_\_\_

**Faculty Information/Approval:** This section is to be completed by the primary degree contact only.

*Department Heads: If you have questions or need assistance in completing the required information, please contact [registrar@denverseminary.edu](mailto:registrar@denverseminary.edu) or refer to [the academic catalog](#) course descriptions. Your prompt attention to the student request is important and may impact their registration deadlines.*

| Course Code | Briefly describe the rationale for bypassing the pre/co-requisite |
|-------------|---|
|             |   |

Department Head Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office**      Date Received: \_\_\_\_\_ Date Processed: \_\_\_\_\_ Doc Uploaded: \_\_\_\_\_

**Use Only**      Processed by: \_\_\_\_\_ Reply Email Sent to Dept. Head: \_\_\_\_\_